

**University Committee on Student Affairs (UCSA)**  
**Friday, February 7<sup>th</sup>, 2014**  
**150 Student Services Building**  
**8:30-10:00am**

Voting Members: Ronald Fisher, **Jim Smith, Nora Rifon**, Tracey Covassin, **Teresa Bitner, Jessica Leacher, Domonique Clemons, Kathryn Maass, Christie Teske, Parrisa R. Brown, Miles Armaly**

Non-voting Members: Denise B. Maybank, Allyn Shaw, Robert Caldwell, Rick Shafer

**Agenda**

- I. Approval of Agenda
  - a. Motioned by Teske
  - b. Seconded by Clemmons
- II. Approval of Minutes
  - a. Motioned by Nifon
  - b. Seconded by Clemmons
- III. Reports
  - a. Steering Committee
    - I. Social media committee had about 7 recommendations - Jessica can send this to you. One large recommendation was syllabus language and a suggestion for the AFR. Brought to UC for discussion. VP Vennie Gore had a REHS presentation and parking for faculty was brought up and transportation on campus.
  - b. Faculty Council
  - c. COGS
    - I. Talked about Law and Medical School rights and responsibilities and conversation went smoothly.
  - d. ASMSU
    - I. Elected Kiran Samra as our new President last night. Working on a mental health week second week of April partnering with many other major governing groups, making it a campus wide initiative. Lastly working on bringing FailureLab in April as well. Bike Share was put into action early

January and we are working with the University and the City. Junior Class Council created for Junior Class representation. What Would Sparty Do? Campaign launching in February 10<sup>th</sup>.

1. RC: Tie WWSD into academic integrity.
2. JS: Tie WWSD into mental health week. Drug abuse for academics – ADHD example. Advantages some students have by using drugs over others. Cheating in an interesting way. Performance enhancers.

e. Vice President for Student Affairs and Services

I. President Obama is coming! 30 Students are volunteering. The bill is sponsored by our state senator and it really impacts our state. Concern regarding the notification about the shooting, not MSUs jurisdiction we have to wait until East Lansing gives us information to send out before something appropriate goes out. Avoiding fear. Texts come out in batches.

1. When was it decided that it wasn't a random act?

III.e.I.1.1. That's an investigation process. The alert is about the shooting. The critical piece that there is something with a gun out there. It may take a minute to clarify what is in the message.

2. Should someone from VPSAS office come out and give this information to the State News?

IV. Action Items

a. Academic Freedom Report Revision

I. COGS wanted to consider graduate representation on the undergraduate boards. But we aren't going forward with this change.

1. Nothing keeping from colleges from nominating graduation students as students or instructors to sit on the boards, such as the faculty boards. There is room for graduate representation. Someone who had interest in serving could and would have to make themselves known to the nominating committee. There would be a designation as whether they are sitting as a graduate student or an instructor.

- II. For the graduate board can undergraduates do the same thing and sit on the board?
  - 1. 50 answers. Departments will choose the people on the hearing boards and they will most likely choose graduation students but they could choose undergraduate students.

- III. Social media committee wanted something put in the AFR, Robert Caldwell wrote a memo to the committee explaining that it might be premature to put anything into the AFR. Think about this like the sexual harassment committee looked at this. Start with policies and when it is settled it can be incorporated into the AFR.

- 1. The social media policy making will be a lengthy process.

- IV. What is in the AFR regarding social media? Is the AFR the appropriate place? Is it more a matter of reviewing the general student responsibilities?

- V. Will this push back the AFR in UC? – not really

- VI. The social media committee was really started to get the ball rolling but not necessarily to carry the ball to the goal line.

- VII. Now SRR

#### **VIII. PASSED – CONSENT – UNANIMOUS**

#### V. Discussion Items

##### a. Campus Safety

- I. Dr. Maybank touched on the off campus shooting. Celebrations working on couch burning. Something from the students is suggested and ASMSU is trying get it going.
- II. When things happen on campus there's a desire for an urgent response. In the restructure of VPSAS office there will be an Assistant VPSAS for Health and Safety. What is ultimately in the interest of the campus that ensures safety and what can we do to prevent a safety plan in place. Police try to train and educate faculty on safety issues. Good to talk about safety for students, abroad, and faculty.

- III. Parental view – two calls: when there was a meningitis outbreak and the close to campus shooting. These few and important notifications are appreciated.
- IV. This place is like a city. So much going on – what is it that you communicate out? We have to stay functional.
- V. Training students – AOP doesn't seem like a good place. Floor meetings from RAs?
- VI. Wanting professors to go over it in the beginning of classes. It's a discussion worth having. Not many students actually think about what they're going to do. Clarity for students.
- VII. A video that goes out that everyone can play teaching you how this works. Play it again mid-semester. Muscle memory.
- VIII. Faculty – what are they going to do? What would they do with the students? Where are the exits?
  - 1. You can ask the police to come and do these training sessions in the units building.
- IX. Student Groups could have someone come in from the police department and come in and talk to their group. ASMSU could reach out to the student organizations and tell them to have the police come their group.
- X. TC: Rooms are designed so differently throughout campus. Written plan that's established for different classrooms that get emailed out to faculty, staff, TAs, students etc.
  - 1. Post the emergency plan on the wall.
- XI. Campus wide safety week in the beginning of the year.
- XII. Maybank will share these ideas and concerns with the Police Department. Invite these people to a meeting.
- XIII. What to do if the police are there was brought up, what about if the police aren't there? It would a difference response. Concerned about creating a climate of fear. Go into automatic mode if it happens but don't want it to be something students think they have to worry about.
- XIV. Needs to be explained that this is a plan for action for your own safety.

XV. Public Schools are going through an active shooter development course.  
Creating plans is a state and even nation wide concern.

VI. Roundtable

- a. Undergraduate Research – last Friday of classes JMC is sharing their senior research
- b. Add “respectively submitted by” at the end of the minutes. Create a culture where we know where the documents are coming from.
- c. 50/60 project out of the office of inclusion – 110 hours of service
- d. “The Runway” looking to create partnerships with MSU and students
- e. CRC looking at off campus living and where students are migrating to
- f. General Student Regulations to be looked at after SRR

VII. Adjournment

- a. Motioned by Teske
- b. Seconded by Rifon

Respectively submitted by Teresa Bitner

